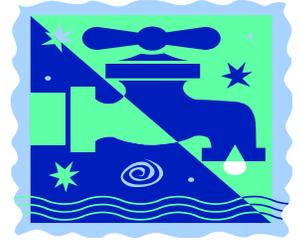




CITY OF BILLINGS

PUBLIC WORKS BOARD

JAMES MARISKA, CHAIRMAN



PUBLIC WORKS BOARD MINUTES

April 16, 2015

The meeting convened at 5:50 pm.

Members present: Ed Hammer, David Hummel, Tom Llewellyn, James Mariska, and Ryan Sullivan

Staff present: Jennifer Duray, Kelly Frank, Vern Heisler, and David Mumford,

Guest: Al Towleron, Craig Habben, and Amanda McInnis from HDR Engineering Inc. Also, Ryan and Shawn from AE2S, along with Mike Ferguson from the Billings Gazette.

OLD BUSINESS

APPROVAL OF MEETING MINUTES

Mr. Mariska motioned to approve the minutes of the January 15, 2015 meeting as written. Mr. Sullivan seconded the minutes. All members were in favor. Motion passed.

NEW BUSINESS

1. SYSTEM DEVELOPEMNT FEES

AE2S gave a two-year update and connection between growth need for infrastructure and equitable charges. Capacity of existing and new infrastructure for growth. Modified average sue per account calculation and administrative fee and new for 2016. State allows for 5% but only doing 2.5%

Total system value
Less outstanding debt principle
Plus cash on hand
Less sdf fund balance
=adjusted system value

United value per level of service multiplied by 2.5 admin fee with residential and non-residential costs going down and irrigation rates will increase.

Wastewater SDF Fees

The same methodology was used to calculate existing capital and planned capital. All meter sizes will increase for wastewater charges for FY16.

Lockwood SDF Fees

Lockwood SDF fees will increase based on the same method of calculation – \$620 to \$905 for $\frac{3}{4}$ inch meter line.

Mr. Hummel asked about the 2.5% administration fee to recover our fees. This fee was calculated and not just an arbitrary number. Mr. Mumford asked what the board thought about the increase in fees and all members thought the fees were fair and needed. The fee increase will be presented to City Council. Mr. Llewellyn motioned and Mr. Hammer seconded approval.

2. INTEGRATED WATER PLAN

HDR Inc. presented some background on the plan which was a review on how water could be used in reclamation, industrial reuse, groundwater discharge or recharge to water crops etc. One example would be the Shiloh Conservation Area where the old gravel pit was reclaimed into a useable area. The Integrated Water Plan began in 2011. The plan is necessary for the growth rate of Billings and to meet demands. Some options include a new water treatment plant on the west end plant or a significant upgrade the current plant. Mr. Mariska commented that he liked the idea of an additional plant because of the possible disaster scenario of the where the plant is located.

Mr. Mumford asked the Board if PWA is on the right track for use of water for irrigation rather than using reservoir water storage that we take offline in the winter because it's just used for water lawns and not household use. The PWB is supportive of the Integrated Water Plan. City Council is interested in alternatives and would like a presentation in the future from HDR.

3. FY16 BUDGET REVIEW- Mr. Mumford went over the proposed FY16 budget Debt proceeds are below the FY15 total because some projects not done and will go into FY16.

ADDITIONAL BUSINESS – Mr. Sullivan talked about major construction projects this past summer and asked if we could coordinate the timing of projects better. Summer 2015 projects include Zimmerman Trail and HWY 3, which will be widened on the bottom and top. There will be a new guardrail, trail, and one corner will be improved. The stormwater rules and regulations will be completed after a review by Public Works Staff.

Mr. Sullivan also asked about the solid waste group incident and to make sure policies were put in place to prevent stealing from happening again and they have.

Mr. Mariska stated he liked the change in the timing of the lights on Zimmerman Trail, but asked if the new traffic light timing on 19th Street West could be adjusted.

Meeting adjourned at 7:45pm