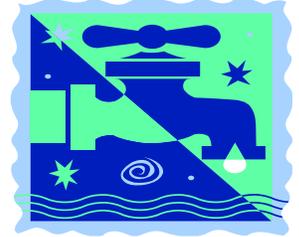




# CITY OF BILLINGS

## PUBLIC WORKS BOARD

*ROD WILSON, CHAIRMAN*



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### PUBLIC WORKS BOARD MINUTES

September 17, 2013

The meeting convened at 11:30 a.m.

Members present: Ed Hammer, David Hummel, James Mariska and Rod Wilson

Members absent: Patrick Dawson

Staff present: Kelly Frank, Vern Heisler, and Dave Mumford

#### OLD BUSINESS

##### 1. APPROVAL OF MEETING MINUTES

Mr. Mariska motioned to approve the minutes of the August 15, 2013 meeting as written. Mr. Hammer seconded the minutes. All members were in favor. Motion passed.

#### NEW BUSINESS

##### 2. Discussion of Strategic Plan and Long-term Strategy for Public Works Department

Mr. Wilson addressed the business plan and stated that most items in the plan have been addressed. Mr. Wilson also concluded that the Public Works Department must plan and build for growth.

Performance bench marks such as cleaning 530 miles of wastewater lines twice a year is very important to relay to the public of how much the Public Works Department does do for the City. Mr. Wilson suggested possibly looking at Fargo where their Parks and the School District are working together so land is developed with multi purposes. The board would also like to promote the Public Works Department through civic clubs and groups.

Mr. Mumford asked the board for more long range planning goals. For example, should arterial fees include collector and residential streets for improvements instead of neighborhoods only having the option of an SID.

Also, Mr. Mumford would like the board to evaluate of tasks that the Public Works Department is currently and see if there other avenues to reallocate money to another source.

The board will advise Public Works on how the department can spend its resources so the City can be prepared for growth. Mr. Mumford also asked for input on how future roads should look and how the service Public Works is providing now will look different in 10 years. Some other areas to explore are water, water reuse, wastewater, and curbside recycling. As a board we need to find the gaps where there is no funding and challenges. Public Works also needs to look at more partnerships with private sector on various projects.

There are also areas where improvement is needed to the Public Works Department. Mr. Mumford also asked the Board for input on how to plan for an influx in population and for growth. The Department needs to make sure they keep up and how to make the City appealing to growth. One suggestion is to look at other cities to see how they are dealing with growth and how we integrate culture into our City.

The Board instructed Mr. Mumford to provide a list of projects and issues that will affect the City in the next 10years and that would benefit the City.

Meeting adjourned at 1:15

Next meeting is scheduled for October 17<sup>th</sup>.